

Overview: National Adult and Influenza Immunization Summit Adult Vaccination Recommendations Review Council (SAVRR Council)

Rationale and Purpose

The National Adult and Influenza Immunization Summit (NAIS) Summit Adult Vaccination Recommendations Review (SAVRR) Council will be financially and operationally independent of vaccine manufacturers and will have the following two primary functions:

1. Providing a wide range of vaccination stakeholder feedback to recommending bodies through its forum for review and discussion of draft or final recommendations from professional medical societies and ACIP, either during the recommendation development process or after publication of final recommendations.
2. Supporting effective clinical implementation of vaccine recommendations by:
 - a. Summarizing differences among recommendations from professional medical societies and ACIP;
 - b. Discussing clinical guidance challenges for specific patient populations or vaccination settings and proposing potential solutions;
 - c. Taking steps to enact potential solutions to implementation challenges in collaboration with Summit member organizations or through other NAIS working groups; and,
 - d. Increasing healthcare provider awareness of medical society recommendations by supporting dissemination through NAIS communication channels.

Role of Immunize.org NAIS Staff and Consultants

Immunize.org provides administrative support and serves as the fiscal agent for NAIS. To support the independence of the SAVRR Council deliberations from commercial influence, Immunize.org will raise funds to support the Council without the use of vaccine manufacturer funding. Operationally, the SAVRR Council is a specialized working group of the Summit with nominated members requiring approval of NAIS leadership.

NAIS staff will administer the SAVRR Council, including collecting, approving, and maintaining a record of declarations of interest used to document any potential conflicts of interest from organizational representatives who serve on the SAVRR Council. NAIS will maintain and manage the annual update and review of declarations of interest by Council members.

NAIS staff will schedule and organize meetings of the SAVRR Council, prepare the agenda with Council leaders, provide a meeting summary, and coordinate initiation of action items, including proposed items for other Summit working groups. NAIS will disseminate information from the SAVRR Council to the Summit membership through email and through weekly Summit webinars.

Summit Forum Partners

The Summit Forum is a group of partner organizations meeting regularly that may nominate representatives to the Council or serve as observer representatives. Vaccine manufacturers and

their trade associations are not members of the Summit Forum. Summit Forum partners that put forward representatives to serve on the SAVRR Council are responsible for screening their representatives for significant conflicts of interest in accordance with standards set for the SAVRR Council. NAIIS leadership makes final decisions on participation of proposed representatives with limited conflicts.

SAVRR Council

Membership:

The SAVRR Council is made up of representatives of organizations with a role in adult vaccination who are approved by NAIIS staff to serve. Vaccine manufacturers, trade associations representing manufacturers and people with significant conflicts of interest in vaccine policy will not be members of the Council. Observer organization representatives may participate regularly in Council meetings but will not vote if a vote is required. The number of Council members is not predetermined, but each participating organization is limited to only one Council representative. An alternate may be designated by the organization to serve if the primary representative is unavailable.

Activities:

- Review and discuss adult immunization recommendations issued by CDC and professional medical organizations with national scope, focusing on implementation issues, including the impact on clinical services of differences among recommendations
- Share feedback on recommendations with recommending organizations
- When multiple published recommendations exist for the same vaccine and population, Council members may vote on preferred versions of recommendations, or identify a preferred process for handling multiple published recommendations
- Develop, or refer development to other NAIIS working groups or outside organizations, tools and resources to help overcome implementation challenges

Operating principles:

- Council members will elect a chair and co-chair to lead discussions and work with Immunize.org's NAIIS staff to set agendas, approve meeting summaries, and confirm recommended next steps
- Council members will annually update declaration of interest forms. Any restriction on activities of a Council member granted a limited conflict of interest waiver will be noted verbally and in meeting records when relevant.
- The Council and observers will meet at least once monthly, initially, and may meet more often if needed to discuss new professional medical society recommendations as they are published and ACIP recommendations after acceptance by CDC
- Vaccine manufacturers, their trade organizations, and other outside groups may join Council meetings only when invited to provide information as part of the discussion of a particular topic