

### Clinic Workflow Assessment

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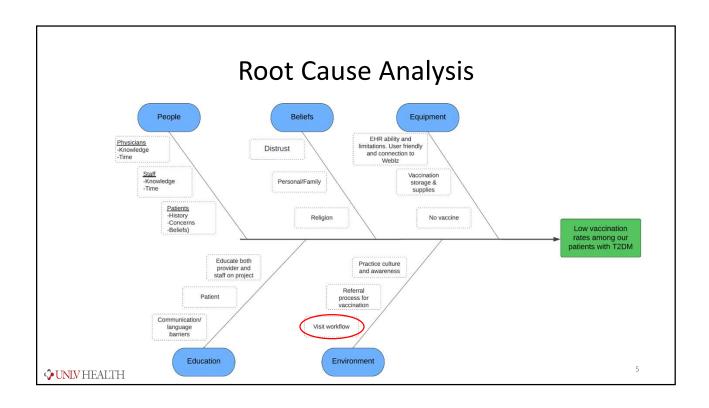
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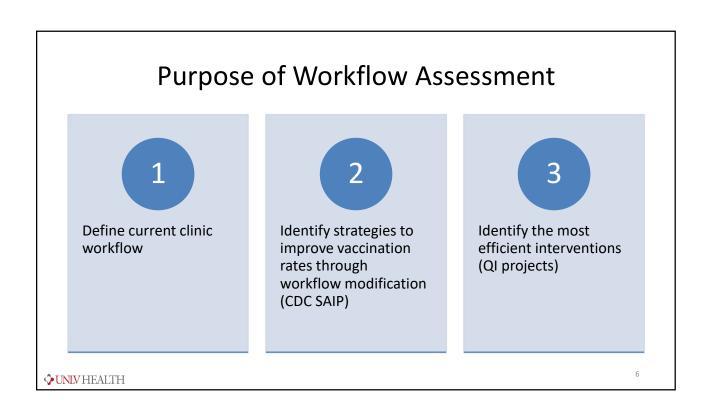
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### **Preparation**

#### Facilitators (UNLV/AACE)

- Reviewed information on workflow analysis
- Created draft clinic workflow
- Prepared information on vaccinations/project
- Organized space/materials and arranged lunch ☺

#### Clinic staff (1 week before)

- Reviewed information about vaccinations
- Reviewed fish-bone diagram
- Reviewed draft of current workflow (provided input)
- Included information on CDC SAIP

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### Preparation

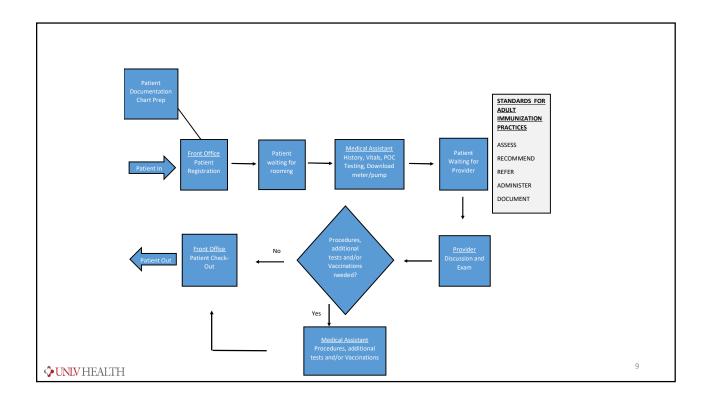
#### Logistics

- Selected suitable date
- Duration: 1 2 hours (lunch)
- Location: Clinic education room

#### **Participants**

- Providers (physicians, diabetes educator)
- Medical assistants
- Front office staff
- Clinic administration
- Practice administration
- Information Technology/EHR analyst

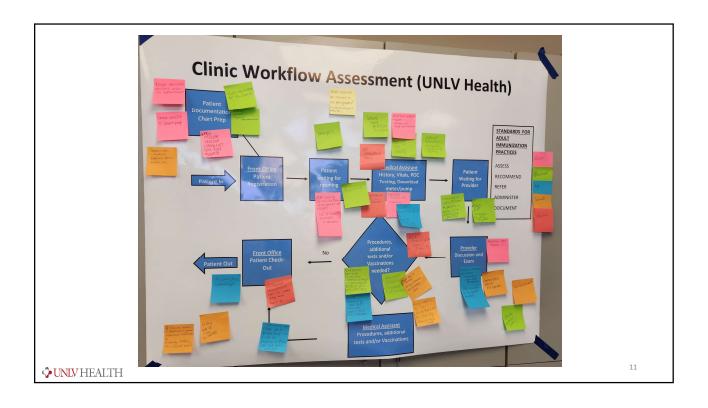
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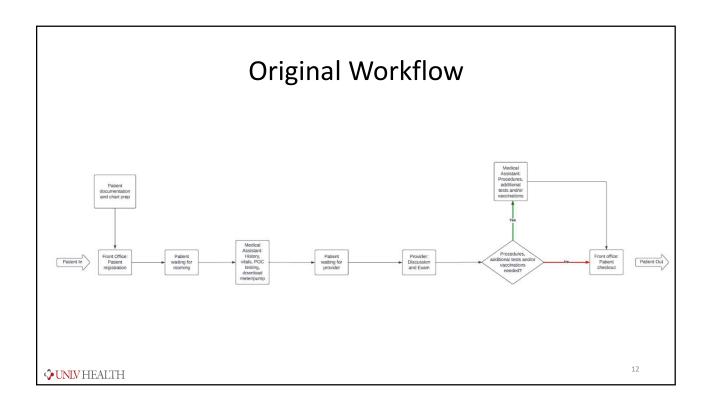


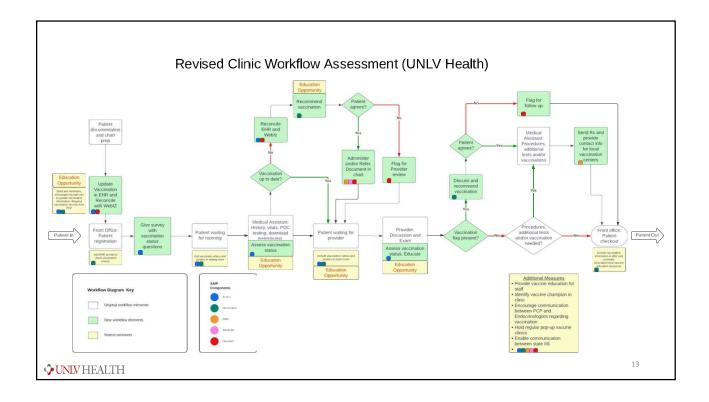
### Workflow Assessment

- Brief presentation on;
  - Vaccination project
  - CDC SAIP components
  - WFA process/guide
- Reviewed current workflow (poster size)
- Discussed each step and potential modifications
- Using different colors, posted different ideas on WF poster
- Summarized the responses and discussed potential challenges to implementation
- Created modified workflow, incorporating ideas from team







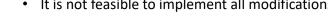


## **Findings**

- Staff was enthusiastic about participation
- Representation is important
  - Different perspectives
  - Easier to implement changes
  - Buy-in from team
- Most modifications involved Assessment and Recommendation of vaccinations
- Front office and medical assistants crucial for implementation
- Potential challenges

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- Delays from modified workflow
- Availability of vaccines
- Inaccurate vaccine information
- It is not feasible to implement all modifications simultaneously





## **Next Steps**



Implementation of modifications to workflow

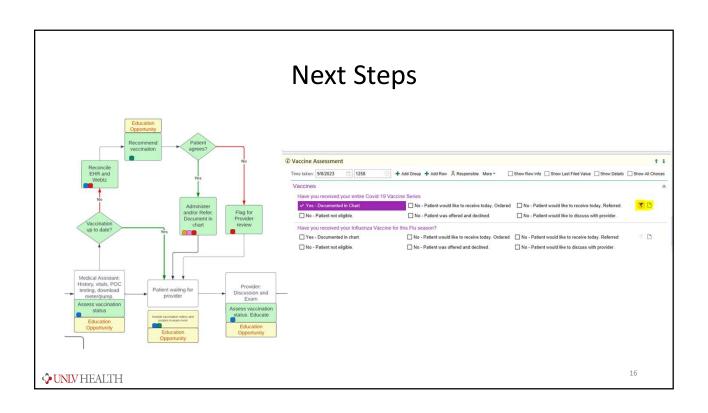


Quality Improvement intervention cycles



Identification of education materials

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### Summary

- Involving staff in workflow assessment is important for successful implementation
- Having poster-sized workflow facilitated discussions and encouraged participation
- Identify and implement high impact and least time-consuming modifications
- Modifications to clinic workflow were all potential QI projects

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# Acknowledgements

Supported By









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# Thank you

Questions?

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